

# headspace Wonthaggi

## Event and Workshop Request Form

Please complete the following form relating to event support and return it to [info@headspacewonthaggi.org.au](mailto:info@headspacewonthaggi.org.au). If possible, please include any event flyers, run sheets, site maps, media releases and risk assessments. headspace Wonthaggi will respond within 1-2 weeks of receiving your application.

<b>Today's date:</b>			
<b>Contact name and phone:</b>			
<b>Date of event/workshop:</b>			
<b>Age range:</b>			
<b>Organisation requesting:</b>			
<b>Brief description of your organisation:</b>			
<b>Which headspace option are you requesting? (please tick)</b>			
Introduction to the headspace service:	<input type="checkbox"/>		
headspace presentation (includes Introduction and 7 Tips for a healthy headspace)	<input type="checkbox"/>		
headspace pop-up: (resource table with health literacy fact sheets and headspace assets)	<input type="checkbox"/>		
headspace workshop: Topic for workshop: _____	<input type="checkbox"/>		
<b>Brief outline of your event:</b> (please provide detail if you require headspace to attend in-person or via online conferencing)			
<b>What equipment do you have available at your location? (please tick)</b>			
<b>Table</b> (for pop-up)	<input type="checkbox"/>		
<b>Laptop, projector and screen</b> (for workshops)	<input type="checkbox"/>		
<b>Would you like to receive input or review on your event by the headspace Youth Advisory Group?</b>	<table border="0"> <tr> <td><b>Yes</b></td> <td><b>No</b></td> </tr> </table>	<b>Yes</b>	<b>No</b>
<b>Yes</b>	<b>No</b>		